

**SHIP TO A UPS ACCESS POINT™ LOCATION SERVICE  
ADDITIONAL INFORMATION<sup>1</sup>  
VALID AS OF August 2, 2017**

- I. APPLICABLE RATES.** All packages shipped directly from the United States to a UPS Access Point location through the Ship to a UPS Access Point location service will be subject to an accessorial rate, which is in addition to all applicable commercial delivery transportation charges. Rates will be determined by the shipment origin. Please refer to the UPS Rate and Service Guide of the origin country and visit [www.ups.com/accesspoint](http://www.ups.com/accesspoint) for more information.
- II. PACKAGE CHARACTERISTICS AND VALUE.** Please refer to the United States UPS Tariff/Terms and Conditions of Service and the UPS Rate and Service Guide for more information.
- III. AGING REQUIREMENTS.** Packages will be held at UPS Access Point locations for the following number of days. If they are not claimed within that time period, they will be returned to the shipper. Shippers may request of UPS that this time period be altered; any change to the time period is at UPS' sole discretion.

<b>Destination Country</b>	<b>Days</b>
Austria	10
Belgium	14
Canada	7
Denmark	10
Finland	10
France	14
Germany	10
Great Britain	10
Italy	10
Luxembourg	14
Mexico	7
Netherlands	14
Norway	10
Poland	10
Puerto Rico	7
Spain	14
Sweden	10
Switzerland	10
United States	7

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<sup>1</sup> The terms contained herein apply to shipments originating in the United States.

**IV. VALUE-ADD SERVICES.** The additional services below can be used in combination with the Ship to a UPS Access Point location service. They must be selected when the package is manifested.

- a. DELIVER TO ADDRESSEE ONLY.** Shippers selecting Ship to a UPS Access Point location service can elect to apply the Deliver to Addressee Only option to provide additional security. The Deliver to Addressee Only option restricts package pickup at the UPS Access Point location to the consignee named on the label. Ship to a UPS Access Point location service with Deliver to Addressee Only will be subject to an accessorial rate. Please refer to the United States UPS Tariff/Terms and Conditions of Service and the UPS Rate and Service Guide for more information.
- b. PACKAGE RELEASE CODE.** Shippers selecting Ship to a UPS Access Point location service can elect to apply the Package Release Code option to provide a more flexible delivery experience. A Package Release Code is a 4-6 digit numerical code. Solely the shipper is responsible for generating, recording, and transmitting the Package Release Code to the consignee. When using the Package Release Code option, the shipper must supply the Release Code at the time of manifesting the label, along with all other information required to comply with UPS policies, applicable laws and regulations (including without limitation customs requirements) as part of package-level detail. When the consignee arrives at the UPS Access Point location to claim their package, they must present the same code, which will be systemically validated. Any customer who presents the correct Package Release Code may claim the package. UPS cannot provide the Package Release Code to the shipper or consignee at any time and is not responsible to the shipper or consignee for any loss, including but not limited to loss, theft, alteration of, unauthorized access to, or acquisition of, the Package Release Code, or other security breach, compromise, or incident involving the Package Release Code, whether by third parties or otherwise, arising out of or resulting from misuse or impairment of the Package Release Code. There is no additional fee for this service.
- c. WORLD EASE™ SHIPPING.** UPS's World Ease shipping allows shippers to combine multiple shipments destined for one country or the entire European Union into a single shipment for customs clearance, and is available to and from over 75 countries. UPS's World Ease shipping is a contractual service only. Please call 1-800-782-7892 for more information.

**V. VALID SERVICES.** The Ship to a UPS Access Point™ location service is valid with all UPS® small package services **except** the following:

UPS Worldwide Express Freight™ Midday
UPS Worldwide Express Freight™

**VI. INVALID ACCESSORIALS.** The following accessorials are not valid with Ship to a UPS Access Point™ location service packages:

UPS Returns™ Services Local Print
UPS Returns Services Three Pickup Attempts
Commercial Invoice Removal
Chain of Custody
Collect on Delivery Surcharge
Drop Off At UPS Facility
USPS Delivery Confirmation (UPS Mail Innovations)
UPS Returns Services Electronic Return Label
UPS Returns Exchange Return Movement
UPS Returns Exchange Forward Movement
Flexible Access Fee
Ground (Freight Pricing)
World Ease™ Shipping
Hazardous Materials
Hold For Pickup
UPS Import Control™ Service
Restricted Articles - Alcoholic Beverages
Restricted Articles - Diagnostic Specimens
Restricted Articles - Special Exceptions
Restricted Articles - Plants
Restricted Articles - Perishables
Restricted Articles - Seeds
Restricted Articles - Tobacco
UPS Import Control Electronic Label
UPS Import Control One Pickup Attempt
UPS Import Control Print Return Label
UPS Import Control Three Pickup Attempts
Lift Gate for Pickup
Lift Gate for Delivery
UPS Import Control Print and Mail Return Label
Large Package Surcharge

Freight Notification Before Delivery
Opt-out
Non-Machinable
Freight Notification of Delivery
Freight Notification of Exception
Freight Notification to Ship
Proactive Monitoring and Intervention
Pack & Collect Box 5 One Attempt
Pack & Collect Box 5 Three Attempt
Pack & Collect Box 2 One Attempt
Pack & Collect Box 2 Three Attempt
UPS Returns Services Print and Mail
Pack & Collect Box 1 One Attempt
Pack & Collect Box 1 Three Attempt
Pack & Collect Box 4 One Attempt
Pack & Collect Box 4 Three Attempt
Pack & Collect Box 3 One Attempt
Pack & Collect Box 3 Three Attempt
Quantum View™ Pre-Alert Notification
Quantum View Notify™ In-Transit Notification (Client)
Residential Delivery Surcharge
Refrigeration
Return Of Document
Return Service Email
Inbound Return Notification Email
UPS Return Services One Pickup Attempt
Shipper Release
UPS Delivery Intercept™ Upgrade
Web Return Label
UPS Exchange Collect

**VII. SHIPPING SOLUTION REQUIREMENTS.**

Shippers have the ability to use Ship to a UPS Access Point location service in UPS Internet Shipping, UPS CampusShip™, and WorldShip™ shipping systems. Shippers must integrate a UPS Access Point location finder into their shipping processes and e-commerce retail platforms in order to offer UPS Access Point locations to their customers during checkout. To do so, shippers must: (1) integrate a UPS Locator tool into their website checkout process

to allow their customers to view UPS Access Point locations; and (2) update their shipping system to be in compliance with Ship to a UPS Access Point location label and data requirements.

### **Integrating with the UPS Locator API or UPS Locator Plug In:**

There are three ways a UPS shipper can integrate Ship to a UPS Access Point location service into their e-commerce retail platform to allow their customers to select UPS Access Point locations during checkout.

- a. Locator API** – available to shippers and UPS Ready™ Vendors.  
The Locator Application Programming Interface (API) provides a convenient and flexible way to search for UPS shipping locations based on type of location and available services. This solution provides data coordinates (Latitude/Longitude) of eligible UPS Access Point locations based on the search criteria and filters.
- b. UPS Locator Plug In** - available *only* to shippers.  
If a shipper is not experienced with coding for APIs, the Locator Plug In is an option that simplifies the integration process. The Locator Plug In will provide a user interface that gives the customer the ability to search and select UPS Access Point locations on the shipper's e-commerce platform.
- c. UPS Ready Vendor – available to shippers using compatible e-Commerce Platforms**  
There are UPS Ready Vendors (e.g., WebShop App and Agence Web 360) that have developed solutions compatible with several popular e-commerce platforms (i.e., shopping cart software). These solutions allow shippers to easily integrate the UPS Locator API and UPS Shipping API for Ship to a UPS Access Point location service.

### **Customization:**

These UPS Locator tools allow shippers to customize how UPS Access Point locations are presented to their customers. Shippers may also restrict the types of locations displayed and allow their customers to filter by:

- Retail type (e.g., grocery store)
- Postal code
- Text string (e.g., starts with [name])
- UPS Access Point locations within a certain distance of shipper's own brick and mortar stores (only available if implementing Ship to Store)
- Commodities accepted

- VIII. TRADEMARKS.** Nothing in these terms permits shippers to use any trademark, word, name, symbol, or device, or any combination thereof owned or licensed by UPS. To the extent shippers seek to use the UPS Access Point trademarks in connection with Ship to a UPS Access Point location, shippers must complete the UPS Access Point brand request form on UPS Brand Exchange at <https://www.upsbrandexchange.com/brLanding.awsp> and obtain a trademark license from UPS.

**IX. WINE SHIPMENTS.** Approved wine shippers may use the Ship to a UPS Access Point location service in conjunction with Adult Signature Required for their customers who prefer to pick up shipments from UPS Access Point locations. To ship wine to a UPS Access Point location, shippers must use a UPS Locator tool and the “Accepts Restricted Articles” filter to select an approved UPS Access Point location. Shippers must also use approved UPS Access Point Adult Signature Required labels for wine shipments sent to UPS Access Point locations. Wine shipments cannot be rerouted to UPS Access Point locations once in transit. At pickup, the recipient is required to present a government-issued photo ID matching the recipient information on the UPS Access Point label to verify that the recipient is 21 years of age or older and is authorized to receive the package. If the recipient does not present proper identification, is not 21 years of age or older, or does not collect the package within the time required for pickup of UPS Access Point location packages, the shipment will be considered undeliverable and returned to the shipper.

**X. NOTIFICATION TO CONSIGNEE AND DELIVERY TO UPS ACCESS POINT LOCATION.** Consignees will be notified by email when their packages arrive at the UPS Access Point location. The alert includes:

- Tracking number
- Notification the package has arrived at the UPS Access Point location
- UPS Access Point location information, including address, hours of operation, and ID requirements or other requirements for pickup